Committee:	Licensing and Environmental Health Committee	**Date:**
		1/2/22
Title:	Updating Medical Process for drivers	
Report Author:	Russell Way, Licensing and Compliance Manager	

Summary

The purpose of this report is to inform Members of the Licensing and Environmental Health Committee of changes in the process for the obtaining of drivers' Group 2 medical certificates

Financial Implications

There are no cost implications for the Council in agreeing to this.

Background Papers

1. The following papers were referred to by the author in the preparation of this report and are available for inspection.

Appendix A – DVLA Group 2 Medical Certificate form

Appendix B – Uttlesford DC Medical Form

Impact

Communication/Consultation	This report is intended to assist members understand the process changes being implemented by officers.
Community Safety	This change is intended to increase public

	safety and ensure policy is followed
Equalities	N/A
Health and Safety	N/A
Human Rights/Legal Implications	Once voted this document will become live and implemented across the council.
Sustainability	N/A
Ward-specific impacts	N/A
Workforce/Workplace	N/A

Situation

1. All drivers licences are subject to the production of a satisfactory DVLA Group 2 medical certificate. This is a mandatory requirement.

2. Currently drivers attend a medical appointment to see a GMC registered medical practitioner who assesses their suitability. He/she does not have access to the driver's medical records. The process relies on the driver being honest about their medical history and their identity.

3. During this process there are two areas that could be improved on to reduce risk to both the public and the Council

   - The drivers are not asked to produce any official ID to prove that they are the person being assessed.

   - There is currently no requirement for the driver to produce any medical history

4. A meeting with the trade was arranged on Monday the 31st January 2022. The issues were discussed between Council officers and trade representatives. A number of resolutions were agreed. Once these are adopted it brings the Council into line with best practise as recommended by the Institute of Licensing.

5. As a result the following process was agreed and will be implemented from the 4/4/21

   - Drivers must bring their driving licence with them to the medical assessment

   - Drivers must take their NHS Summary care record with them to the assessment (or provide access through the NHS app)
     https://digital.nhs.uk/services/summary-care-records-scr

- Drivers must complete the government medical report form prior to attending the medical. This can be viewed here https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1025895/d4-medical-examiner-report-for-a-lorry-or-bus-driving-licence.pdf

6. Assessing practitioners will be required to complete the government medical form and a new simplified UDC form which will indicate whether the driver is or is not fit to drive. The driver will keep their completed government medical form and submit the simplified UDC form to the Council with the rest of their application.

7. In the fulness of time we hope to make these specific UDC consent forms electronic.

Risk Analysis

Risk	Likelihood	Impact	Mitigating actions
2 = Some risk or impact – action may be necessary.	2 = Some risk or impact – action may be necessary.	2 = Some risk or impact – action may be necessary.	2 = Some risk or impact – action may be necessary.
There is a need for the council to ensure its policy if followed.	The council may be subject of legal activity such as a Judicial review if their policies are not clear and proportionate	There is no risk other than through a legal challenge if we have clear policies in place	Clarity by members is required at this point.

1 = Little or no risk or impact
2 = Some risk or impact – action may be necessary.
3 = Significant risk or impact – action required
4 = Near certainty of risk occurring, catastrophic effect or failure of project.